

<b>Committee Name:</b>	Long Distance	<b>Session #:</b>	1	<b>Report #:</b>	1
<b>Committee Chair:</b>	Donn Livoni	<b>Vice Chair:</b>	Ali Hall		
<b>Minutes recorded by:</b>	Phyllis Quinn	<b>Date/time of meeting:</b>	12/27/2016		

### **Actions Requiring Approval by the HOD:**

1. None

### **Motions Passed:**

- 1.

<b>Number of committee members present:</b> 11	<b>Absent:</b> 3	<b>Number of other delegates present:</b> 4
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**Committee members present (list all, including chair and vice chair):** Donn Livoni, Chair, Ali Hall, VC, Jim Davidson, Phyllis Quinn, Laurie Hug, James Biles, Greta van Meeteren, Jill Wright, Colleen Discroll, Mike Fanelli, and Josie Palmerin. **Absent:** Melinda Greig-Walker, Allison Ware, and Lorena Sims. **Ex-Officio present:** Chris McGiffin, Bob Bruce, Bill Roach and Elaine Howley. **Absent:** Tracy Grilli

### **Agenda**

Long Distance Committee

Call in information

Tuesday, Dec. 27, 2016 - 8:00pm – 9:30pm EDT

Dial In (if Free Long Distance): 530 881-1212 or 518 530-1840 or 701 801-1220

Toll Free (charged to USMS): 855-212-0212

Meeting ID: 397-249-317

Host PIN:7956

The meeting was called to order at 8:03pm EDT

1. Welcome and roll call
2. Approval of 11/27 minutes. MSP
3. Reports from the chair (Donn) **One hour ePostal starts on Sunday, Closes Feb 28, 2017. Please encourage your teammates to participate. Wrapping up 3000-6000 ePostal results** and vice chair (Ali) **No Report**, and vice president (Chris). **No report**
4. Rules and Legislative Proposals – Bob
5. Working groups – reports (please send your report to all – there may not be many for this meeting, but file a report if you have something to report)
  - a. Rules/Legislation – Bob lead; Donn, Lorena. All will be involved during the spring.
    1. I have attached a proposed Rules & Legislation Joint Subcommittee Operating Plan, for discussion and approval at the meeting.

2. I have received no questions, comments, or proposals from the LDC concerning rules or legislation. The assignment to read and respond to me remains. Please read and report to Bob even if you have no comments. Every year is a rule year. Bob has noticed a few corrections. Hard copies of rule books are due soon. Lorena has been added to this group.

- b. PARA – Greta, Lead: (Patches & Awards – James & Melinda; All-Americans (AA) - Men – Jim Davidson; (AA) Women - Greta; (AA) Relays - Phyllis & Allison; Records - Jill & Michael, All-Stars – Laurie; Postal Series – James & Laurie Checkers – Mike, Lorena & Josie

The P.A.R.A. subcommittee is waiting for the final results of this year's 3,000 and 6,000 ePostal Championships. They are not yet due.

- c. Club Assistant - Colleen & Phyllis James helps with entry forms.

- d. Safety – Bill Roach, lead; Bob, Jim, Josie (added to the group), Melinda

An email has been sent to all LMSC and Sanction Chairs announcing the "Open Water Safety Plan Application," and a layout of the swim course map/venue are now required to be on the request for sanction.

The same email explained all Safety Directors must complete a education module and written exam to become certified. Events requesting a sanction do not have to have a Certified Safety Director to receive a sanction, but must have a Certified Safety Director by the day of the event. Certification is good for 3 years beginning January 1.

The "Open Water Safety Plan Application," the Safety Director education module and exam are now posted on the OWGTO.

To date: we have 7 Certified Safety Directors, 4 sanctioned events, 1 event pending and 2 events under construction for 2017.

A BIG Thank You to Bob Bruce and Anna Lea Matysek for tying everything together last week and over the weekend. I truly believe USMS open water swimming safety plans will now be addressing the same requirements and liabilities making our events safer. Certified Safety Director's will be in place to work with Event Director's to insure the safest events possible.

Thank you to all who have spent hours discussing, organizing, writing, and compiling information to bring us to where we are today.

- e. Documents – James, lead; Donn, Phyllis (ePostal Guide – James, Bob, Jill Melinda). (OW Champs Guide James, Phyllis, ???Can we get this done by March 1?) James will post the current version on the Forum. Everyone should review, so it will be ready for the race directors to use.)
- f. 2019 NC Selection – Ali, lead; Jim, Colleen, Phyllis, & Allison Bid forms are done, James will send this out. Need to recruit swims and get them to bid for 2019.
- g. Communications — Laurie, Lead, Ali

Publications update: events will be promoted in the same manner as last year based on our event timeline

- h. NC Oversight - Donn, lead; James, Ali, Bob (ePostals)
- i. Goals – Ali, lead; James, Colleen, Phyllis (2016 goals below – Everyone please read the updated USMS Strategic Plan <https://www.usms.org/admin/strategicplan.pdf>)
  - Increase total participation in 2016 ePostal NCs by 10% over 2015, identifying specific strategies that correlate to success
  - Receive, for 2018, a minimum of 1 qualified, in-area, bid per event, and at least 1 West two-event festival bid. One bid in every area, Festival event bid also received.
  - Explore possibilities for collaborative strategies with other USMS stakeholders for increasing LDNC participation, such as 2-4 LDC members reaching out to 2 different committees such as Coaches', Fitness and/or Governance Committees. Reached out to LMSC development committee and fitness committee.
  - Explore continuing development of a 3-5 year pool of unselected, qualified bidders; this would allow a bidder to reconfirm interest, capacity, leadership and commitment while by-passing the detailed bid process for a period of years. Bidders will be notified to see if they want to resubmit their bid.

#### 2017 Goals Workgroup:\*

The workgroup formed a general consensus, and proposes the LDC consider and adopt the following:

1. Increase participation by 10 percent over 2016 in total for postal national championships
2. Identify two LDC members who will collaborate with two different USMS committees for mutual interests
3. Incorporate diversity/inclusivity language into 2019 LDNC bid documents
4. Recruit at least one 2019 festival bid
5. Identify an LDC member to generate a standard entry form (SEF) for use by OWNC hosts and liaisons

I would like each lead liaison to give a brief written report on the status of their event (sent to the full committee prior to the conference call -- THURSDAY). **LIAISONS—PLEASE CHECK YOUR EMAIL EARLY AND OFTEN FOR MESSAGES.** Please remember to date all the documents you submit with the correct event year and be specific on what the document is.

- Swim Around Lido Key, Sarasota, FL April 24 7 miles
  - o Liaison: James Biles backup: Allison Ware

Contract has been submitted. There will be a max entry of 110, they are now at 60.

- Chattanooga Open Water Swim, Chattanooga, TN June 3 10 miles
  - o Liaison: Ali Hall backup: Laurie Hug  
The host is completing the contracting and bond processes.
- Chattanooga Open Water Swim, Chattanooga, TN June 4 2.4 miles
  - o Liaison: Ali Hall backup: Laurie Hug
- o Foster Lake, Sweet Home OR June 24 2-mile cable
  - o Liaison: Phyllis Quinn backup: Melinda Grieg-Walker  
The performance bond for the Foster Lake 2 mile cable swim has been authorized and will be sent soon.
- ELK Lake, Bend, OR July 30 5K (3.1 miles)
  - o Liaison: Jill Wright backup: Jim Davidson  
Contract, entry form and safety plan for the 5K OW Natl Champs at Elk Lake have been submitted. I'm awaiting info on performance bond.
- o Angle Lake, Sea-Tac, WA Sept. 23 1-mile
  - o Liaison: Donn Livoni backup: Michael Fanelli  
1-mile Sprint Distance OW NC at Angle Lake, Sea-Tac, WA -- the event host has submitted the contract and performance bond.
- OHeP: Ohio Masters Swim Club, Avon, OH
  - o Liaison: James Biles lead; backup: Mike Fanelli & Allison Ware. Conference call with Club Assistant and Race Directors held today. What can we do to promote internationally to swimmers outside USMS. Can the National office help with a FINA contact list? Chris will check on this. Only a few foreign swimmers participate now. They are allowed to swim, but cannot hold a record or get AA consideration.
- 5,000M/10,000M ePostal: Swim Fort Lauderdale, Fort Lauderdale, FL
  - o Liaison: Greta van Meeteren lead; backup: Phyllis Quinn & Lorena Sims  
The performance bond for the 2017 5k and 10k ePostal Championships has been received.
- 3,000/6,000 ePostal: Loveland Masters Swim Club, Fort Collins, CO
  - o Liaison: Colleen Driscoll, lead; backup: Jim Davidson & Josephine Palmerin  
Contract received in a timely basis.

Other business for the good of the order

Everyone's birthday for Open Water is January 1, 2017.

New names for each of the Open Water swims are now on the web site and rule book.

Meeting adjourned 8:37pm EDT

Next Call –Sunday, Jan. 29 with times of 8 PM EST, 7 PM CST, 6 PM MST, 5 PM PST & 4 PM AST.