

AMLMSC Meeting Agenda

February 16, 2025 7:30 pm via Zoom

<https://us06web.zoom.us/j/85069869813?pwd=CW8L9MR3h7redb6Sh0rnrb6OJbg6.1>

Meeting ID: 850 6986 9813

Passcode: 511224

In attendance: Libby Ernharth, Lhea Wiese, Wynne Kirchner, Matt Harris, Bill White, Liz Cassidy, Mike Kristufek, Jen Petyk, Chas Wagner, Bree Rice, Carrie Whisel, Janine Schulinger, Claire McCarthy, Andrew Duff, Darren Miller, Bob Harris, Jim Allen, Lhea Wiese, Rebecca Griffith, Dave Watterson

Meeting called to order at 7:43p

Old Business

- 1) Spire Tri-State Long Course meet updates (Wynne)
 - Lake Erie LMSC and Nickle City Splash LMSC will co-host this event with our LMSC on June 21st 2025.
 - Sanction approval expected this coming week. Wynne will work with Lhea to send an email notification to the club for signups and to share hotel information.
- 2) Website updates (Bree)
 - Bree shared updates to the club website with the committee, which includes enhancements to the organization, usability and visual style. Meeting minutes are still under construction.
 - In the future information related to upcoming meets or open water events can be uploaded by users to the page.
 - Mike motioned to have Lhea send the live webpage sent to membership to view the updates. Wynne seconded. Matt suggested a non-live version be sent to membership to allow the group to review the updates website over the coming week with a plan to vote electronically and send to the larger group via email.
 - Plan to review and provide feedback and approval via email no later than Thursday 2/20 5pm.
 - Once live we will need to contact USMS to update the link on their page. This can be done when we send the updated board voting results.

New Business

1. Budget approval
 - Budget discussed at the December 2024 meeting was approved via email vote to the board.
 - Jen gave an overview of the 2025 budget, which includes meet registrations and clinics.
 - Other additions that were previously discussed were to cover up to 5 coaches' and 2 officials' USMS registration fees per team.

- Speaking fees fell under Social Events in 2024. If a speaker is paid more than \$600, a W-9 form is required before they speak.
- Mike motioned to approve the budget as presented, Wynne seconded. The

Consolidated Accounts	Budget totals
Income	
Clinic Registrations	3,000
Meet Registration	2,500
Member Registrations	6,300
Miscellaneous Income	
Open Water Registrations	500
Social Event	3,000
Total Income	15,300
Expense	
Administrative Expenses	
Computer and Website	500
Quickbooks	80
Adult Learn to Swim Program	500
Clinic Expense	3,000
Comp. Memberships	2,000
Convention Expenses	4,500
Event Sponsorships	1,000
Gifts	
Insurance	
Meet Expense	2,500
Club Assistant Fees	750
North Park 5K	525
Officials Fees	1,125
Sanction Fees	
Supplies	600
Misc.	1,000
Miscellaneous Expense	
Total Expense	18,080
Total Net Income	(2,780)

motion passed.

- Jen also discussed a budget comparison between 2023 and 2024 since there were differences in the types of events that occurred in those timeframes. In 2024 there was a net profit, and in future years the intent is to use the budget for additional events.

2. Bylaw Change (Mike)- Affiliated organization liaison is a position recommended by USMS. This position would need to be added to the bylaws.

- For reference, information on affiliated organization liaison can be found here: <https://www-usms-hhgdctfafngha6hr.z01.azurefd.net/-/media/usms/pdfs/guide%20to%20operations%20-%20qto/lmsc%20management/role%20descriptions/role>

[descrip affiliated org.pdf?rev=79c4972dc1094edfb705bbb2db088b40&hash=7B9CE41CFABF17488C7A19ED5821B2EB](#)

- Section 3.5. Board of Director Positions. The Board of Director Positions consist of the Membership Services, Top Ten Recorder, Sanctions Chair, Officials Chair, Webmaster/Communications Chair, Fitness, Open Water, Coaches Chair, Social, and Diversity Equity and Inclusion, **affiliated organization liaison**. Each Board of Director Position serves a term of two years or until a successor is selected. Board Positions are elected at a general meeting of AM LMSC held by February 28 on odd years Membership Services, Top Ten Recorder, Sanctions, Fitness, and Social, and **affiliated organization liaison** shall be elected and on even numbered years Officials, Coaches, Open Water, Webmaster/Communications Chair, Diversity Equity and Inclusion.
- Motion to approve amended bylaw changes as written: Jen, seconded by Bree. Motion passed.

3. Go the Distance (Andrew)

- Event is typically in January but the plan for 2025 is to run the event in May. GTD is a year-long event through USMS but the LMSC will track yardage completed by members for May 2025. Men and women will have electronic tracking boards to be updated by participants with the honor system.
- In past years USMS dashboard was used for tracking and the event chair was able to pull the information from the USMS website.
- To be determined: whether there is a fee associated with using the USMS tracker. Andrew will investigate and reach out to Julie who previously ran this event.
- Prizes- B&R has gear bags which were suggested as a prize.

4. Relay interest (Wynne) - National USMS meeting to be held 10/24-10/26 in Kansas City. Our LMSC has two slots for potential attendees.

- Board members are encouraged to attend if interested.
- For more information:
<https://www.usms.org/volunteer-central/lmscs/lmsc-leadership-summit/relay-2025>

5. Board Elections: the following people have self-nominated for the following positions (Anyone else interested in self-nominating for a position may do so at the meeting.)

- Mike discussed the plan to have Wynne serve as coaches chair to avoid having a single member serve in multiple roles, as Bill had been serving both as Coaches chair and Top Ten recorder.
- Matt motioned to approve Wynne take over as Coaching chair for the remainder of the term (2025), Mike seconded. The motion passed.

- Vice Chair: Matt Harris
- Secretary: Liz Cassidy
- Membership Services: Lhea Wiese
- Top Ten Recorder: Bill White
- Sanctions: Matt Meade
- Social:

- Affiliate League Chair: Janine Schuliger
- Members at-Large:
 - Claire McCarthy
 - Chas Wagner
 - Rebecca Griffith

Mike inquired whether there were additional nominations other than those listed for the positions above. None were made. The nominations were closed.

Mike moved to approve the nominations by acclamation, Wynne seconded.

- Fitness Chair: Andrew Duff, Darren Miller
 - Andrew offered to rescind his candidacy for Fitness Chair.
 - Mike motioned to have Andrew and Darren serve as co-chairs until Andrew transitions to a member-at-large position.
 - Mike motioned to approve by acclamation Darren as Fitness Chair and Andrew as Member at Large. Wynne seconded. The motion passed.

(Parking Lot– NOT for February 2025 MEETING: Long term goals/discussions)

Workout Group format-

- It was decided not to change AMLMSC to a workout group for this year because an additional board with separate finances was necessary. If there is a group interested in taking this initiative in the future it can be revisited.

LMSC calendar-

- Last meeting there was discussion about a goal to eventually create a calendar of meets and events. This is still the longer-term plan.

Social “Team” updates-

- Last meeting there was discussion of a longer-term plan to have a social chair rep from each team to make up a social “team” for the region.

Bree mentioned that Ann Duggan has a connection for a water clean-up that was previously mentioned as a future social activity. If anyone knows a swimmer who would be interested in organizing this event please reach out to the board.

Next meeting: Sunday May 18th 7:30p via Zoom

Motion to adjourn: Judy Caves, Lhea seconded. Meeting adjourned at 8:46p