

**Committee Name:** LMSC Development

**Committee Chair:** Michael Moore

**Date/time of meeting:** 03/27/2017 5:37

## Actions Taken:

1. Approved/Rejected:

**Number of committee members present: 10**

**Absent:8**

**Number of others present:**

**Committee members present (list all, including chair and vice chair):** Michael Moore Paige Buehler, Lisa Brown, Linda Chapman, Jerry Clark, Sally Dillon, Hugh Moore, Bruce Rollins, and CJ Rushman, and EC liaison Chris Stevenson.

## Minutes

The meeting was called to order at 5:37PM (PST)

1. Meeting minutes: Mike noted that the minutes will be converted to the standard USMS format before being posted on the USMS website.
  - a. November: Sally made several spelling and punctuation corrections. **It was MSA to approve the 11/14/16 minutes as amended.**
  - b. January: Corrections were made. **It was MSA to accept the 1/23/17 minutes as amended.**
2. Michael requested that someone take minutes: Sally volunteered and CJ offered to do minutes in May.
3. Michael asked if anyone had a conflict of interest and there were no responses.
4. LMSC Mandatory Standards: Linda explained that the committee is very near the end of the process of recording and processing results. 52 chairs and 52 treasurers were surveyed. Additionally, Hugh worked with Anna Lea Matysek and Mary Beth Windrath to get information on the LMSCs from the National Office. The information is compiled on a giant spreadsheet. They are very near to being able to give the LMSCs their results. The survey was broadly discussed at the LMSC Leadership Summit. Four LMSC Chairs and six Treasurers did not complete the surveys. Of the 26 mandatory standards, 11 LMSCs achieved 100%, 13 achieved 25, and 10 made 24. Of the Target standards, 9 made all 25, 7 made 24, and 9 made 23. The most commonly missed mandatory standard was “not reconciling the bank account by a person other than the treasurer”.

The subcommittee is discussing how to present data on non-registered athletes who are participating. Chris clarified that these people are not 1-event members; Linda thought they were. Hugh said that Mary Beth provided the information and possibly Anna Lea could have filtered it out more easily. Before the survey is sent in June, several questions need to be reworded for clarity and/or ease of scoring.

Michael suggested that we need to review the policy that the LMSCs has 30 days to respond if they have issues with the survey results. Chris noted that if someone does not meet the standards, the 30-day Policy conflicts the remediation process. He proposed that once the spread sheet is in a form that can be shared, a meeting with the Zone Chairs be scheduled to discuss the next steps. Chris will divide the spreadsheet and email each LMSC with their scores (and copy Zone chairs). In most cases the missed standards are easily fixable. Of the many violations, Chris considers only a handful of standards that would warrant a phone call. Hugh agreed that 45 different phone calls for minor violations were unnecessary. CJ and Chris will talk offline about issues within CJ’s zone.
5. Mentoring: Lisa had nothing to report. Regarding Peer to Peer Conferences, Michael noted that we have a standard date for each meeting (1<sup>st</sup> Tuesday of the month). The last meeting (Secretary) was recorded and he’d like to have it online so people could listen. Paige liked the idea of having the meeting at the same time each month; we’ve moved it around the past. Paige also asked how the recordings become available; she thought it was a good idea. Those participating needs to be informed that they are being recorded. The meeting file was 25MB. Hugh suggested it be posted on the USMS website, but we should consult USMS legal counsel to make sure it is ok to do this.
- 6 Education: No report – Tim was not present.
7. LMSC Leadership Summit – Michael attended and thought it was a great networking opportunity. The content was also

very good. Bruce liked the opportunity to put faces with names and thought CEO Dawson Hughes' talk was excellent. He said there were good discussions on attracting and maintaining volunteers. A lot of people did not bring a budget so were unable to discuss the pillars of USMS strategy. The hot topic was about LMSC standards. They put together a Q&A about the missing opportunities and at the end of the standards presentation they were told that there would be a re-survey in July and those results would be presented at convention. Bruce received good feedback from LMSCs at his Zone meeting last weekend.

Paige added that most of the materials produced from summit, are now posted online. The breakout sessions have not yet been posted. To view these materials, go to Volunteers, GTO, LMSC management, and the third section is the leadership summit. Active mentoring, the zone chairs should talk with LMSC leaders about what they learned at the summit and direct them to the website. Attendees were asked to evaluate the summit and in the message, were details about where to find the information. It was suggested that a link to the info on the web should be sent to all who were not present.

Paige noted that discussion has already begun for a 2019 Summit. The last two summits have been put together by a task force. There is talk that the LMSC DC committee will "own" the organization of the summit going forward; possibly as early as the 2019 event. CJ asked about the date/location the summits are chosen and Paige replied that it is traditionally being held the second weekend in March, which is approximately 6-months from convention. Due to spring break in Houston, there were travel/lodging conflicts this year. They have targeted the central time zone and hotel and flight costs were considered.

8. Submitted proposed change to LMSC Boundaries: Matt was not present. Michael suggested that a committee review the boundary change proposal that effects the Border, North Texas, and South Texas LMSCs. Bruce recused himself. Jerry, CJ, and Paige volunteered. Michael will ask one of the non-attendees to sit on the committee in Paige's place. Hugh expressed concerns and said that it sounds like the proposal is due to one person's travel issues. Michael will have Hugh be consulted by the committee.

9. Updating LMSC DC policies: Linda noted that the policy document is not in agreement with what we are doing regarding the standards. There are other policies that need review. Linda, Paige, and Sally will report back at the next meeting.

The next Peer-2-Peer conference calls are scheduled for:  
Tuesday, April 4 - Officials  
Tuesday, May 2 – Long Distance

The next LMSC DC meeting will take place on Monday, May 22<sup>nd</sup> at 5:30 pm PDT, etc.

**It was MSA to adjourn at 6:36 pm**